

The CGI logo is displayed in a bold, red, sans-serif font. It is positioned in the upper right corner of the page, within a white rectangular area that also contains the tagline below it.

Experience the commitment®

ADVANTAGE FORUM 2019

EDUCATION COLLABORATION COMMUNITY

October 27-29, 2019
Omni Louisville
Louisville, KY



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Overview

Why attend?

CGI Forum 2019 is the premier networking and educational event for the CGI Advantage® community. With numerous in-depth product sessions and abundant networking opportunities, the Forum is the must-attend event for government professionals to share experiences and best practices with peers and experts in the field. This can't-miss event provides a unique experience including:

Education

- Select from numerous product-focused breakout sessions covering all CGI Advantage modules
- Earn Continuing Professional Education (CPE) credits

Collaboration

- Hear best practices & lessons learned from your peers
- Provide suggestions for future product releases

Community

- Join the onsite community of 350+ CGI Advantage users
- Network with and learn from the 60+ state and local organizations in attendance

Best of all, each CGI Advantage client site receives one complimentary registration, making it easy to participate in this important event.

The program will begin late Sunday afternoon and conclude Tuesday evening. Please make travel arrangements accordingly.

Dates

October 27 – 29, 2019

Location

Reflecting the past, present and future of its vibrant Kentucky location, Omni Louisville is the new cornerstone of downtown Louisville. Located in the heart of downtown, you'll be within walking distance of some of Louisville's best restaurants, shopping and attractions. Or stay in and enjoy all that the Omni has to offer. As a major dining destination in downtown, Omni Louisville provides everything from a premier steakhouse to poolside fare to a speakeasy-style bowling lounge.

Blending its historic surroundings with modern comforts, the Omni Louisville reflects the essence of the city and invites you into an unforgettable stay.

Register by August 31 to receive the early bird registration rate

Meet the 2019 Steering Committee Members

Members of the CGI Advantage Steering Committee serve a very important role in representing the user community in interactions with CGI. The activities of the committee include evaluating proposed enhancements for future releases of CGI Advantage products, assisting in the creation of session content for the CGI Forum, and acting as a channel of communication between the Users' Group and CGI. Each year the user community elects members of the user community to represent them on the CGI Advantage Steering Committee for rotating 3 year terms.

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Schedule-at-a-Glance

Sunday, October 27

Registration 2:00 PM 8:00 PM
Internet café 2:00 PM 8:00 PM
First timers reception 3:30 PM 4:30 PM
Showcase 4:00 PM 6:00 PM
Showcase reception 5:00 PM 6:00 PM
Welcome reception 6:00 PM 8:00 PM

Monday, October 28

Registration 7:00 AM 4:30 PM
Internet café 7:00 AM 4:30 PM
Continental breakfast 7:00 AM 8:00 AM
General session 8:00 AM 9:15 AM
Showcase 9:15 AM 12:00 PM
Breakout sessions 9:30 AM 10:30 AM
Networking break 10:30 AM 11:00 AM
Breakout sessions 11:00 AM 12:00 PM
Users' group luncheon 12:00 PM 1:15 PM
Showcase 1:15 PM 4:30 PM
Breakout sessions 1:30 PM 2:30 PM
Networking break 2:30 PM 3:00 PM
Breakout sessions 3:00 PM 4:00 PM
General session 4:00 PM 4:30 PM
Offsite special event 6:00 PM 10:00 PM

Tuesday, October 29

Registration 7:00 AM 5:45 PM
Internet café 7:00 AM 5:45 PM
Continental breakfast 7:00 AM 8:00 AM
General session 8:00 AM 9:15 AM
Showcase 9:15 AM 12:00 PM
Breakout sessions 9:30 AM 10:30 AM
Networking break 10:30 AM 11:00 AM
Breakout sessions 11:00 AM 12:00 PM
Peer-to-peer
roundtable luncheon 12:00 PM 1:15 PM
Showcase 1:15 PM 5:15 PM
Breakout sessions 1:30 PM 2:30 PM
Breakout sessions 2:45 PM 3:45 PM
Networking break 3:45 PM 4:15 PM
Breakout sessions 4:15 PM 5:15 PM
Closing general session 5:15 PM 5:45 PM

Forum 2019 Sessions by Field of Study

Budget

- 114 Product Direction: CGI Advantage Performance Budgeting
- 124 A Closer Look at Budget Forms
- 134 Ask the Expert: CGI Advantage Performance Budgeting
- 144 Building up the Capital Budgeting Process
- 214 Advantage 4 Deep Dive: CGI Advantage Performance Budgeting
- 224 Budget Forecasting
- 234 Salary Projections
- 244 Best Budgeting Practices
- 254 Budget Reporting Needs

Business Intelligence

- 115 Product Direction: CGI infoAdvantage
- 125 Using Power BI (bring your laptop)
- 135 Ask the Expert: CGI Advantage infoAdvantage
- 145 HRM Universe Overview
- 215 CGI infoAdvantage Reporting Tips and Tricks
- 225 CGI infoAdvantage Security and Monitoring
- 235 Financial Universe Overview
- 245 CAFR
- 255 Report Best Practices

Financial

- 111 Product Direction: CGI Advantage Financial Management
- 121 Financial Data Management: Plan to Execute
- 131 Transitioning to New CGI Advantage 1099
- 141 How Many Ways Are There to Split Costs?
- 211 From Basic to Advanced: Accounts Receivable Features & Benefits
- 221 The Inside Scoop on the Disbursement Lifecycle
- 231 How to Get the Most Out of Check Writer
- 241 Vendor Hierarchy
- 251 Tracking Internal Costs Beyond COA Choices

General Interest

- 117 Maximizing CGI Advantage Support
- 127 Transforming the Grants Management Process using CGI Case Management Integrated with Advantage
- 128 Upgrade CGI Advantage 4
- 137 CGI Advantage 4 Transformation: Insights from the Field
- 138 CGI Advantage Collections Overview
- 147 State and Large Government User Group Meeting
- 148 Small and Mid-Sized Government and K-12 User Group Meeting
- 217 Transforming Your Enterprise Solutions
- 218 Advantage Cloud and Hybrid Services: Explore Options for Your Future

- 227 Overview of Behavioral Sciences
- 228 Agile OCM Best Practices for Advantage 4 Implementations
- 238 Advantage Cloud and Hybrid Services: A Proud Past, a Transformed Future
- 247 Developing a Strategic Roadmap
- 257 Maintaining Momentum and Influencing Motivation during Advantage Implementations
- 258 Make Your Communications Work

HR/Payroll

- 113 Product Direction: CGI Advantage Human Resource Management
- 123 Leave Management: Y'all Come Back Now
- 133 Rider's Up! With Retroactive Processing
- 143 Benefits Administration: Run for the Roses
- 213 Labor Distribution Corrections: Keep Calm and Derby On
- 223 Little Known HRM Features: The Triple Crown of Advantage
- 233 Timesheet Tailored for Data Entry and Validations the Most Exciting Two Minutes in Advantage
- 243 Payroll Validation for a Successful Payroll Run Along the Bourbon Trail
- 253 Position Management: Break Out the Mint Juleps and Big Hats

Procurement

- 112 Product Direction: CGI Advantage Procurement
- 122 Vendor Self Service 4 Upgrade: Lessons Learned
- 132 Req to Check: Solicitation Lifecycles
- 142 VSS Financial Transactions
- 212 Master Agreements: From the Simple to the Complex
- 222 The Solicitation Process in VSS 4
- 232 Preventing Errors, Anomalies, and Fraud on Vendor Records: A Panel Discussion
- 242 Grantor: Updates and Follow-Up from the Field
- 252 Vendor Performance Evaluations

Technology & Architecture

- 116 Product Direction: CGI Advantage Technology and Architecture
- 126 Advantage Cloud Strategy
- 136 Data Management and Tuning
- 146 Spreadsheet Uploads
- 216 Application Performance Monitoring
- 226 Integration Advancements
- 236 Robotic Process Automation (RPA)
- 246 Full Stack Security
- 256 BIRT

Session Descriptions

**MONDAY, OCTOBER 28
SESSION BLOCK 1**

111 Product Direction: CGI Advantage Financial Management

Monday 9:30 AM – 10:30 AM

Field of Study: Financial

Type/Level: Update

CPE Subject Area: Non CPE Eligible

Duration in hours: 1.0 hour

CGI Advantage Financial Management has continued to transform the user experience. Attend this session to see a demonstration of the UX changes in Financial Management. We will also share information on the new enhancement request approval process. Join us to hear about all of the exciting new functionality planned and where the product is heading in the future!

Learning Objectives

After attending this session, you should be able to:

- Develop familiarity with role based navigation
- Describe different configuration points in Financial Management
- Understand the new enhancement request process
- Identify new features in Financial Management

112 Product Direction: CGI Advantage Procurement

Monday 9:30 AM – 10:30 AM

Field of Study: Procurement

Type/Level: Update

CPE Subject Area: Non CPE Eligible

Duration in hours: 1.0 hour

Learn about the latest and greatest features in Procurement, new functionalities and features coming in both Release 3.11 and Advantage 4. With Advantage 4, see the new look and features of your favorite Procurement tables and transactions. Come see the future vision of the Advantage Procurement application and the exciting places it's going.

Learning Objectives

After attending this session, you should be able to:

- Define the key enhancements for CGI Advantage Procurement, Inventory, Vendor Self Service and Grantor modules in Release 3.11.1x and Advantage 4

- Explain the timeline and key features in the CGI Advantage roadmap
- Discuss the CGI Advantage product vision for the Procurement, Inventory, Vendor Self Service and Grantor modules

113 Product Direction: CGI Advantage Human Resource Management

Monday 9:30 AM – 10:30 AM

Field of Study: HR/Payroll

Type/Level: Update

CPE Subject Area: Non CPE Eligible

Duration in hours: 1.0 hour

In CGI Advantage 4, there is a UI/UX transformation and enhanced core functionality. Attend this session to learn about key enhancements in Advantage 4 and many of the other exciting features planned for the future of Advantage Human Resource Management.

Learning Objectives

After attending this session, you should be able to:

- Discuss industry trends
- Discuss the direction for Human Resource Management
- Describe usability improvements with Advantage 4

114 Product Direction: CGI Advantage Performance Budgeting

Monday 9:30 AM – 10:30 AM

Field of Study: Budget

Type/Level: Update

CPE Subject Area: Non CPE Eligible

Duration in hours: 1.0 hour

As the budgetary landscape changes with CGI Advantage 4 on the horizon, Performance Budgeting continues to evolve to stay ahead of the curve. In this session, we'll highlight functionality in Advantage 4 and review the product roadmap specific to Performance Budgeting. We'll also share information on the new Enhancement Request approval process. Attend to hear all the exciting new functionality planned and where the product is heading in the future!

Learning Objectives

After attending this session, you should be able to:

- Develop familiarity with role based navigation
- Define the strategic direction and key upcoming features for Performance Budgeting

115 Product Direction: CGI infoAdvantage

Monday 9:30 AM – 10:30 AM

Field of Study: Business Intelligence

Type/Level: Update

CPE Subject Area: Non CPE Eligible

Duration in hours: 1.0 hour

Time to get excited! Do you want to know what's coming next for your CGI infoAdvantage solution? There have been exciting new capabilities added and improvements to existing features for infoAdvantage. This session provides the future vision for infoAdvantage, including advanced analytics, an overview of new features available in Release 3.11 and Advantage 4, information on interaction with the user community and the CGI team and a discussion on how business intelligence can help transform the way users will interact with Advantage.

Learning Objectives

After attending this session, you should be able to:

- Describe the key new infoAdvantage enhancements for business intelligence
- Explain some of the new infoAdvantage tools available that provide information about reports and universes
- Understand the importance of visualized data and predictive analytics
- Discuss the product strategy and direction for the business intelligence solution component

116 Product Direction: CGI Advantage Technology and Architecture

Monday 9:30 AM – 10:30 AM

Field of Study: Technology & Architecture

Type/Level: Update

CPE Subject Area: Non CPE Eligible

Duration in hours: 1.0 hour

Wondering what is changing in Advantage 4 and what will remain the same? Join this session to take a look at the impacts to architecture, infrastructure, sizing, third party software and administration capability.

Learning Objectives

After attending this session, you should be able to:

- Recall the Advantage 4 third party stack
- Describe the infrastructure and sizing impacts
- Recall the framework impacts
- Describe the key technical enhancements

117 Maximizing CGI Advantage Support

Monday 9:30 AM – 10:30 AM

Field of Study: General Interest

Type/Level: Basic

CPE Subject Area: Non CPE Eligible

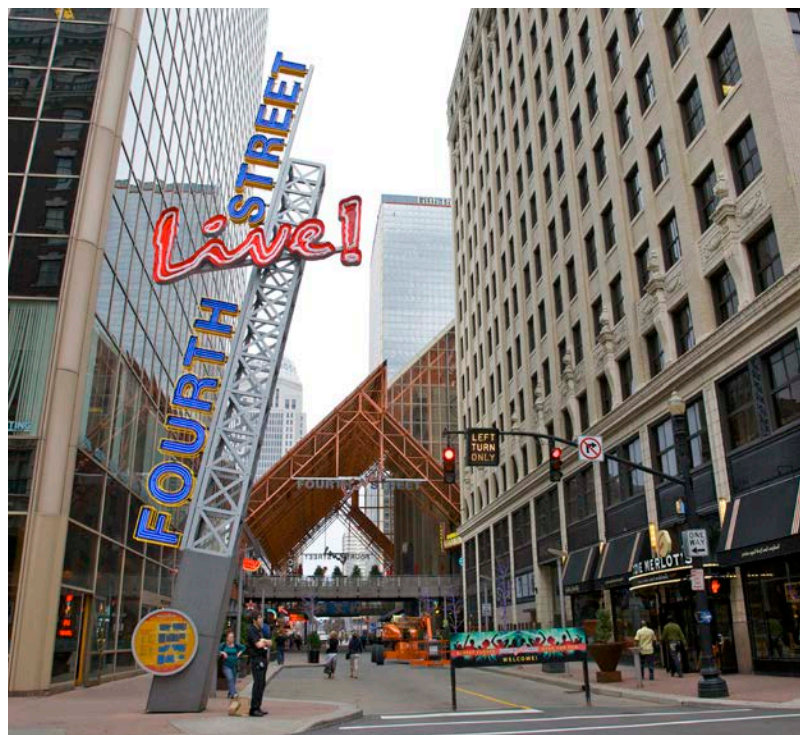
Duration in hours: 1.0 hour

Ready to tap into valuable resources and best practices? Join this session as Client and Project Support (CAPS) navigates through the different tools CGI Advantage support has to offer. We'll take a tour through the CAPS organization, inclusive of CGI Solutions Support Center, CGI Download Center and the CGI Resource Library to showcase the different features that can benefit you. A panel of your peers will provide input along the way, sharing how their site has utilized these tools for efficient issue resolution, enhancement request processing and effective communication with support staff and the CGI Advantage community.

Learning Objectives

After attending this session you should be able to:

- Understand the CAPS organizational model, inclusive of escalation process
- Identify ways to improve support efficiencies through effective communication and tools
- Discuss opportunities for peer-to-peer feedback and interaction
- Understand the Enhancement Request process



MONDAY, OCTOBER 28 SESSION BLOCK 2

121 Financial Data Management: Plan to Execute

Monday 11:00 AM – 12:00 PM

Field of Study: Financial

Type/Level: Basic

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Hear about how different sites have evaluated what they want to archive/clean, how they navigated record retention rules, chose what and where to retain and how they are achieving their goals of database size reduction.

Learning Objectives

After attending this session, you should be able to:

- List the different system processes to manage data
- Recall how sites analyzed, chose to manage and why
- Understand when output was retained, why and how

122 Vendor Self Service 4 Upgrade: Lessons Learned

Monday 11:00 AM – 12:00 PM

Field of Study: Procurement

Type/Level: Basic

CPE Subject Area: Non CPE Eligible

Duration in hours: 1.0 hour

Are you ready for CGI Advantage Vendor Self Service (VSS) 4? Come hear from a client that went through the VSS 4 upgrade process as they share their thoughts and experiences on making the jump to 4.

Learning Objectives

After completing this session, the attendee should be able to:

- Discuss the key differences between 3.x and 4 Vendor Self Service
- Define the key technical features that drives 4 UI/UX
- Discuss some of the considerations and decision points when upgrading to Vendor Self Service 4

123 Leave Management: Y'all Come Back Now

Monday 11:00 AM – 12:00 PM

Field of Study: HR/Payroll

Type/Level: Intermediate

CPE Subject Area: Personnel/HR

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

This panel session will discuss changing regulations that require employers to offer new types of leave. How can CGI Advantage Human Resource Management help with the creation and maintenance of new leave plans? This client panel can offer help with how they solved this issue in their own state.

Learning Objectives

After completing this session, the attendee should be able to:

- Gain tips and tricks for rolling out new types of leave
- Discuss best practices of leave management
- Discuss simplification techniques to assist with leave processing

124 A Closer Look at Budget Forms

Monday 11:00 AM – 12:00 PM

Field of Study: Budget

Type/Level: Intermediate

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Join us to see how you can fully leverage budget form functionality to help simplify and streamline processes. We will highlight some of the UI improvements around the budget form area in Advantage 4. Is Advantage 4 not in your pipeline yet? No worries, we will discuss some of the key enhancements we did around budget forms in Release 3.10 and 3.11 to refresh your mind.

Learning Objectives

After attending this session, you should be able to:

- Describe new UI features available in Advantage 4 for budget forms
- Apply budget form enhancements to simplify and streamline budget process

125 Using Power BI (bring your laptop)

Monday 11:00 AM – 12:00 PM

Field of Study: Business Intelligence

Type/Level: Intermediate

CPE Subject Area: Computer Software & Applications

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Want to learn more about the newest analytic tool available in the Advantage ERP suite? This interactive session will allow users to follow along with their laptops (optional). Power BI is a robust, highly visual and user interactive tool that gives users easy access to their data. Attend this session to learn more about how to configure Power BI, create robust analytics and understand the next steps to start using this analytic tool.

Learning Objectives

After attending this session, you will be able to:

- Describe one of the analytic tools infoAdvantage supports
- Describe how to add and use slicers to filter analytics
- Explain how to apply conditional formatting
- Describe how to add and format charts and graphs

126 Advantage Cloud Strategy

Monday 11:00 AM – 12:00 PM

Field of Study: Technology & Architecture

Type/Level: Intermediate

CPE Subject Area: Computer Software & Applications

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Join us for this exciting session that digs in to some of the exciting technology around the Cloud. This session will provide an overview of the CGI Advantage cloud strategy, including the technology, the benefits and examples. Learn about containers, Kubernetes, DevOps and architecting for high-availability/disaster recovery.

Learning Objectives

After attending this session, you should be able to:

- Explain the Advantage cloud strategy
- Describe what containers and Kubernetes are
- Describe how deploying in a container platform provides resiliency and streamlines updates
- Describe the Advantage DevOps tool chain

127 Transforming the Grants Management Process using CGI Case Management Integrated with Advantage

Monday 11:00 AM – 12:00 PM

Field of Study: General Interest

Type/Level: Basic

CPE Subject Area: Specialized Knowledge

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Join the State of Colorado as they describe their vision to transform the State's Grants Management Program. Using CGI Case Management, the State streamlined business processes and standardized the grant application process as well as the reporting and reimbursement processes. Using Case Management features, such as SmartForms, reminders, Word templates along with integration to Advantage, they changed the way grants are processed and monitored, making it easier for applicants, grantees and grant managers.

Learning Objectives

After attending this session, you should be able to:

- Envision how transformational changes can positively impact operations
- Learn how others tackled challenges to make needed progress

128 Upgrade CGI Advantage 4

Monday 11:00 AM – 12:00 PM

Field of Study: General Interest

Type/Level: Overview

CPE Subject Area: Non CPE Eligible

Duration in hours: 1.0 hour

There is a lot of buzz about Advantage 4 and the great benefits it will offer; but are you ready? This session will discuss what your site can do to get ahead of the game and prepare for a CGI Advantage 4 upgrade. We'll also get an update on clients who are in the process of upgrading to Advantage 4 the approach and strategies and approach they employed for a successful upgrade!

Learning Objectives

After attending this session, you should be able to:

- Understand the different areas of focus that can be worked on to prepare for an Advantage 4 upgrade

**MONDAY, OCTOBER 28
SESSION BLOCK 3**

131 Transitioning to New CGI Advantage 1099

Monday 1:30 PM – 2:30 PM

Field of Study: Financial

Type/Level: Intermediate

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Join this session to learn all about the table structure and process flow for the new CGI Advantage 1099 feature. Sites that will be moving from Taxport/Sovos for 1099 issuance can learn about the requirements to prepare for the transition and hear from a site already using the functionality.

Learning Objectives

After attending this session, you should be able to:

- Understand the CGI Advantage tax solution structure and process
- Recall how others have made the transition from Taxport/Sovos

132 Req to Check: Solicitation Lifecycles

Monday 1:30 PM – 2:30 PM

Field of Study: Procurement

Type/Level: Intermediate

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Are you looking for ways to streamline your existing procurement and bid processes? This session will discuss the way sites use the solicitation-specific functionality to publish bids, receive responses and make their evaluations for awards. Hear strategies and approaches used by other sites to systemize their process for efficiency.

Learning Objectives

After completing this session, the attendee should be able to:

- Describe the baseline solicitation process
- Define key features of the solicitation process
- Summarize the client approach and workflow usage

133 Rider's Up! With Retroactive Processing

Monday 1:30 PM – 2:30 PM

Field of Study: HR/Payroll

Type/Level: Advanced

CPE Subject Area: Personnel/HR

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Looking to save some time in your workday by automating processes? CGI Advantage Human Resource Management (HRM) has comprehensive retroactive adjustment processing for pay, deductions and leave. Advantage HRM has the ability to automatically calculate retroactive adjustments for pay, leave and/or deduction processing. This session will showcase pay, deduction and leave retro processes and demonstrate how to implement all three retro processes for a comprehensive solution to automated retroactive calculations.

Learning Objectives

After completing this session, the attendee should be able to:

- Describe the retroactive processing features of CGI Advantage HRM
- Describe how all retroactive processes can now work together
- Identify implementation considerations for using the features at their site

134 Ask the Expert: CGI Advantage Performance Budgeting

Monday 1:30 PM – 2:30 PM

Field of Study: Budget

Type/Level: Overview

CPE Subject Area: Non CPE Eligible

Duration in hours: 1.0 hour

Have a burning question you want answered? Want an opportunity to quiz our experts? Increase your knowledge by joining us for this open-ended interactive session where you will have an opportunity to ask our experts how you can more effectively leverage Performance Budgeting.

Learning Objectives

After attending this session, you should be able to:

- Describe best practices from peers and CGI
- Explain solutions to questions asked during the session
- Network with peers and experts

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135 Ask the Expert: CGI Advantage infoAdvantage

Monday 1:30 PM – 2:30 PM

Field of Study: Business Intelligence

Type/Level: Overview

CPE Subject Area: Non CPE Eligible

Duration in hours: 1.0 hour

We have rounded up some of the best and brightest of your CGI infoAdvantage peers and invite you to come participate in this year's panel discussion to learn their tricks of the trade. During this interactive session, the audience is invited to ask questions of the panelists who will share their insights and discuss lessons learned based on their collective experiences.

Learning Objectives

After attending this session, you will be able to:

- Describe how other sites leverage infoAdvantage
 - List tips and tricks for getting the most out of infoAdvantage
 - Connect with the infoAdvantage user community
-

136 Data Management & Tuning

Monday 1:30 PM – 2:30 PM

Field of Study: Technology & Architecture

Type/Level: Intermediate

CPE Subject Area: Specialized Knowledge

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Join this session for a deep dive into how to best manage your data for performance. We will cover topics such as archiving, table cleanup and database tuning (i.e., partitioning and compression). We will also share lessons learned - what to do and what not to do!

Learning Objectives

After attending this session, you should be able to:

- Discuss techniques and strategies for managing data in the file system
 - Discuss techniques and strategies for tuning the database
 - List steps for archiving and purging Advantage data
-

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137 CGI Advantage 4 Transformation: Insights from the Field

Monday 1:30 PM – 2:30 PM

Field of Study: General Interest

Type/Level: Overview

CPE Subject Area: Non CPE Eligible

Duration in hours: 1.0 hour

CGI is partnering with Wake County on the initial implementation of the transformed Advantage 4 release. Wake County and CGI will discuss this collaborative initiative including the overall Advantage 4 implementation, approach to business process reengineering, customizations and change management. This session will also cover an update on Wake County's Advantage 4 Vendor Self Service implementation.

Learning Objectives

After attending this session, you should be able to:

- Better understand the Wake County Advantage 4 implementation
 - Discuss elements to consider in adopting Advantage 4 – before, during and after the upgrade
-

138 CGI Advantage Collections Overview

Monday 1:30 PM – 2:30 PM

Field of Study: General Interest

Type/Level: Overview

CPE Subject Area: Specialized Knowledge

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Do you have a growing receivable balance and are struggling to find ways to manage? This session covers the Advantage solution available to improve your collections operation.

Learning Objectives

After attending this session, you should be able to:

- Describe at a high level what Collections software does
- Discuss new features and functionality of Collections
- Discuss the product direction for Collections

**MONDAY, OCTOBER 28
SESSION BLOCK 4**

141 How Many Ways Are There to Split Costs?

Monday 3:00 PM – 4:00 PM

Field of Study: Financial

Type/Level: Basic

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

From a manual to a front end split, there are many ways to ensure that costs are split out correctly, either up front or later. This session will detail each of these options so that you can choose the most appropriate option based on your situation.

Learning Objectives

After completing this session, you should be able to:

- List and describe each accounting split option
- Select and apply the most suitable accounting split option for your site
- Understand which split options apply to revenues

142 VSS Financial Transactions

Monday 3:00 PM – 4:00 PM

Field of Study: Procurement

Type/Level: Intermediate

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Do you want to allow your vendors to see a summary view of their financial transactions? Or do you want to allow them to drill down and see the details of a scheduled payment or check/EFT? See how the various financial transactions pages in CGI Advantage Vendor Self Service (VSS) allow you to share more detailed information about activities with your vendors.

Learning Objectives

After completing this session, the attendee should be able to:

- Define the key features of financial transaction pages
- Describe what can be enabled/disabled on the financial transaction pages
- Describe the financial transaction approach and usage by client sites

143 Benefits Administration: Run for the Roses

Monday 3:00 PM – 4:00 PM

Field of Study: HR/Payroll

Type/Level: Intermediate

CPE Subject Area: Personnel/HR

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

CGI Advantage Human Resource Management (HRM) provides the benefit administrators flexibility and employee eligibility definition needed to manage a comprehensive benefits program. The Benefits Enrollment Wizard enables employees to enroll in benefit plans based on eligibility and include any eligible dependents. In this session we will take a look at how to get the most out of Advantage HRM benefits management.

Learning Objectives

After completing this session, the attendee should be able to:

- List key functions supported in Advantage HRM - benefits administration
- Describe how to setup benefits administration in Advantage HRM and Self Service
- Identify best practices to for employee communications and follow up

144 Building up the Capital Budgeting Process

Monday 3:00 PM – 4:00 PM

Field of Study: Budget

Type/Level: Intermediate

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Capital budgeting and planning is an integral part of the strategic planning process. Come explore the capabilities of CGI Advantage Performance Budgeting, which can help you track and plan for capital projects, and learn how the out-of-the-box models can help in allocating costs. Join this session to hear from the client community on how they are leveraging Performance Budgeting to address their project management needs. We will also share a sneak preview of some upcoming project functionality.

Learning Objectives

After attending this session, you should be able to:

- Leverage Performance Budgeting to streamline the capital budgeting process
- Identify configuration options related to capital budgeting

145 HRM Universe Overview

Monday 3:00 PM – 4:00 PM

Field of Study: Business Intelligence,

Field of Study: HR/Payroll

Type/Level: Basic

CPE Subject Area: Computer Software & Application

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Accelerate your success with CGI infoAdvantage Human Resource Management (HRM) users. Learn about new enhancements that will improve your ability to address your HRM reporting needs and discover unknown areas that you already have, but may not be using. This functionally-focused session covers numerous HRM areas including Labor Cost Reporting, updates to the Payroll Accounting Management (PAM) universes and many other areas. Examples of client created reports and baseline reports will be demonstrated.

Learning Objectives

After completing this session, you will be able to:

- Describe the labor cost universe and understand the available baseline reports
- Understand the functionality of the timesheet universe and the associated baseline report
- Describe important reporting and ETL areas for Advantage HRM and learn how to leverage them better
- Increase knowledge of infoAdvantage HRM archiving
- Provide input on new enhancements for the infoAdvantage HRM area

146 Spreadsheet Uploads

Monday 3:00 PM – 4:00 PM

Field of Study: Technology & Architecture

Type/Level: Intermediate

CPE Subject Area: Computer Software & Applications

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Working with Excel is something we all do almost daily; this session will help you work with it in a more efficient way. Join this session for an end-to-end practical example of a spreadsheet upload. We will share specific lessons learned - what to do and how to avoid problems!

Learning Objectives

After attending this session, you should be able to:

- Describe the Advantage spreadsheet upload process
- Recall the use cases and benefits of spreadsheet upload
- List the step-by-step process for spreadsheet upload
- List spreadsheet upload best practices and common challenges to avoid

cgi.com/us/en-us/forum2019

147 State and Large Government User Group Meeting

Monday 3:00 PM – 4:00 PM

Field of Study: General Interest

Type/Level: Update

CPE Subject Area: Non CPE Eligible

Duration in hours: 1.0 hour

Gain key insights with this client-led state and large government user group meeting as we discuss topics submitted by you. This interactive meeting provides the opportunity to ask questions and discuss relevant trends and topics with your peers. A survey will be sent out in September to collect topics and questions for discussion.

148 Small and Mid-Sized Government and K-12 User Group Meeting

Monday 3:00 PM – 4:00 PM

Field of Study: General Interest

Type/Level: Update

CPE Subject Area: Non CPE Eligible

Duration in hours: 1.0 hour

Gain key insights with this client-led small and mid-sized government and K-12 user group meeting as we discuss topics submitted by you. This interactive meeting provides the opportunity to ask questions and discuss relevant trends and topics with your fellow peers. A survey will be sent out in September to collect topics and questions for discussion.

**TUESDAY, OCTOBER 29
SESSION BLOCK 5**

211 From Basic to Advanced: Accounts Receivable Features & Benefits

Tuesday 9:30 AM – 10:30 AM

Field of Study: Financial

Type/Level: Intermediate

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Join us for a high level overview of the different functionalities in accounts receivable, including invoices, statements, past due invoice/statement, auto netting, finance charges, collections and write offs. Listen to your peers describe the different ways they use the various functionalities.

Learning Objectives

After attending this session, you should be able to:

- Describe the basics of receivables management
- Explain billing options, including statements and invoices
- Discuss some of the more advanced options including finance charges, past due billing, aging and consolidated statements
- Recall how one of your peers implemented and the benefits they gained

212 Master Agreements: From the Simple to the Complex

Tuesday 9:30 AM – 10:30 AM

Field of Study: Procurement

Type/Level: Advanced

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Join us in this session to hear how different sites use the Master Agreement (MA) document to gain a real production boost. Get inspired with some creative ideas for how to utilize the MA document for your own site's needs.

Learning Objectives

After completing this session, the attendee should be able to:

- Discuss the various features of the Master Agreement document
- Describe the MA approach and usage by client sites

213 Labor Distribution Corrections: Keep Calm and Derby On

Tuesday 9:30 AM – 10:30 AM

Field of Study: HR/Payroll

Type/Level: Intermediate

CPE Subject Area: Personnel/HR

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

New labor distribution features provide tools to help sites manage and correct payroll related expenses. This includes automatic updating and syncing with Financial Management and mass change for labor distribution. This session will discuss key implementation considerations and demonstrate how PAM reconciliation and mass change for labor distribution can help your site manage payroll expense corrections.

Learning Objectives

After completing this session, the attendee should be able to:

- Understand the data flow from payroll to financial and back to HRM using Advantage PAM
- Identify the different expense record statuses
- Perform labor distribution corrections
- Understand the features and setting of the Labor Cost Redistribution Request (LCRR) document
- Apply best practices when using mass change for labor distribution

214 Advantage 4 Deep Dive: CGI Advantage Performance Budgeting

Tuesday 9:30 AM – 10:30 AM

Field of Study: Budget

Type/Level: Intermediate

CPE Subject Area: Computer Software & Applications

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

In this session we will take a deep dive into Advantage 4 functionality. We will discuss how you can configure business roles around your business processes. We will also take a look at extensibility and how easy it is to tailor Performance Budgeting to suit your business needs.

Learning Objectives

After attending this session, you should be able to:

- Describe what business roles are and how they work
- Utilize the extensibility designer in Advantage 4

215 CGI infoAdvantage Reporting Tips and Tricks

Tuesday 9:30 AM – 10:30 AM

Field of Study: Business Intelligence

Type/Level: Advanced

CPE Subject Area: Computer Software & Applications

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Increase your knowledge of CGI infoAdvantage and optimize your business intelligence content. Learn more about creating robust reports and review new features that are available. Discover what techniques other members of the infoAdvantage user community are doing with their reports. This session is for report developers and people interested in getting the most out of the CGI infoAdvantage toolset.

Learning Objectives

After attending this session, you will be able to:

- Provide more value to your existing reports and have ideas for future enhancements
- Create and deploy database hints to a universe
- Understand how to use BusinessObjects global attributes
- Discuss some of the new reporting features available with infoAdvantage

216 Application Performance Monitoring

Tuesday 9:30 AM – 10:30 AM

Field of Study: Technology & Architecture

Type/Level: Advanced

CPE Subject Area: Computer Software & Applications

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Want to know more on how to track Advantage application performance? This session will explore important performance metrics and performance troubleshooting tips.

Learning Objectives

After attending this session, you should be able to:

- List tools and techniques for tracking Advantage application performance
- Describe metrics used to proactively track performance
- List best practice tips for improving application performance

217 Transforming Your Enterprise Solutions

Tuesday 9:30 AM – 10:30 AM

Field of Study: General Interest

Type/Level: Basic

CPE Subject Area: Business Management & Organization

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Transformation can occur not only within the enterprise solution but complementary to the enterprise leveraging a human centered design approach in conjunction with technologies such as robotics process automation and advanced analytics. This session gives an overview of different solutions, leveraged within our industry and across industries that your site can consider to enhance your enterprise applications.

Learning Objectives

After attending this session, you should be able to:

- Describe and discuss execution approaches and solutions that can transform your site
- Understand how transformational approaches and solutions could benefit your site
- Understand solutions that are implemented across industries

218 Advantage Cloud and Hybrid Services: Explore Options for Your Future

Monday 9:30 AM – 10:30 AM

Field of Study: General Interest

Type/Level: Overview

CPE Subject Area: Non CPE Eligible

Duration in hours: 1.0 hour

Curious about what moving to the cloud can do for you and your organization? Interested in learning more about cloud and hybrid solutions and what CGI Advantage Cloud and Hybrid Services has to offer? Join us for an overview of our service catalog and learn how we can help transform and support your business by leveraging the best technologies and solutions for you - whether that is SaaS, cloud or a hybrid solution.

Learning Objectives

After attending this session, you should be able to:

- Understand options with Advantage Cloud and Hybrid Services solution offerings
- Identify and prioritize use cases that could benefit their organization
- Understand how to take next steps with exploring Advantage Cloud and Hybrid Services

TUESDAY, OCTOBER 29 SESSION BLOCK 6

221 The Inside Scoop on the Disbursement Lifecycle

Tuesday 11:00 AM – 12:00 PM

Field of Study: Financial

Type/Level: Basic

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

With all the great enhancements to accounts payable and disbursements in the last few releases, come hear what has been recently added in terms of disbursement planning, execution, reclassification and reconciliation to take home new ideas and tools for consideration.

Learning Objectives

After completing this session, you should be able to:

- Start the discussion on how to improve your disbursement request management process
- Understand the options available in a disbursement run
- Take the appropriate action in the event a disbursement is incorrect or un-redeemed
- Demonstrate to others recent updates in the reconciliation process

222 The Solicitation Process in VSS 4

Tuesday 11:00 AM – 12:00 PM

Field of Study: Procurement

Type/Level: Basic

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Are you currently using the Solicitation (SO) and Solicitation Response (SR) features in CGI Advantage Vendor Self Service (VSS)? If not, are you interested in using it in the future? Hear about clients' experience implementing the SO/SR module for the first time and with VSS 4.

Learning Objectives

After attending this session, the attendee should be able to:

- Describe the SO transaction in VSS 4
- Describe the SR transaction in VSS 4
- Describe the various considerations and decision points when implementing the SO/SR functionality in VSS 4

223 Little Known HRM Features: The Triple Crown of Advantage

Tuesday 11:00 AM – 12:00 PM

Field of Study: HR/Payroll

Type/Level: Basic

CPE Subject Area: Specialized Knowledge

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Join us to learn more about the Personnel Action Request (PAR) document, workflows worklist pipeline and dual factor authentication. The PAR document allows you to streamline the personnel action request process by initiating an online workflow approval process for personnel action requests. The worklist pipeline allows users with sufficient workflow authority to bypass lower approval routings for a work item and approve/reject. And dual factor authentication can make CGI Advantage Human Resource Management (HRM) and Employee Self Service (ESS) more secure.

Learning Objectives

After attending this session, you should be able to:

- Understand Personnel Action Request Transaction and how it can help streamline employee or position personnel actions
- Recall how the worklist pipeline can reduce corrections and improve efficiency by obtaining approving of documents pending approval in workflow
- Speak about how dual factor authentication can improve information security for employees, managers and HR users

224 Budget Forecasting

Tuesday 11:00 AM – 12:00 PM

Field of Study: Budget

Type/Level: Intermediate

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

The ability to forecast revenue and expenses, run what-if analyses to calculate the risks and benefits of various scenarios and perform trend and predictive analysis is a critical function of budget development and monitoring. Join us in this session to hear more about how modeling functionality can help with these important functions. We'll walk through some cool examples of predictive analysis where you can take third party data and overlay it on top of data captured under CGI Advantage Performance Budgeting.

Learning Objectives

After attending this session, you should be able to:

- Describe forecasting capability in Performance Budgeting
- Describe the options available to perform predictive analysis

225 CGI infoAdvantage Security and Monitoring

Tuesday 11:00 AM – 12:00 PM

Field of Study: Business Intelligence

Type/Level: Intermediate

CPE Subject Area: Specialized Knowledge

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Do you want to be proactive with monitoring performance and unlock what infoAdvantage reports your users are running? Then this is the session for you. Improve your understanding of the infoAdvantage security universe, discover how to use administrative tools like auditor and QueryBuilder and learn performance monitoring techniques to keep infoAdvantage in tip-top shape.

Learning Objectives

After completing this session, the attendee will be able to:

- Describe how to track activity in the system and how this information can be used for cleaner upgrades
- Learn how to use the ETL framework reports for obtain process status, track performance and better understand the amount of data being processed
- List examples of how BusinessObjects QueryBuilder can be used to provide create informative queries

226 Integration Advancements

Tuesday 11:00 AM – 12:00 PM

Field of Study: Technology & Architecture

Type/Level: Update

CPE Subject Area: Computer Software & Applications

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

This session will cover an overview of integration architecture changes, real time interfaces and observability. We will also show a demonstration of building an integration without code!

Learning Objectives

After attending this session, you should be able to:

- Explain the new Advantage integration architecture
- Describe the new real-time integration API
- Discuss strategies for developing integration connectors

227 Overview of Behavioral Sciences

Tuesday 11:00 AM – 12:00 PM

Field of Study: General Interest

Type/Level: Overview

CPE Subject Area: Business Management & Organization

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Looking to get more response and involvement from your constituents? This session covers how to adapt your business processes to take into account human behaviors of the population you serve. If you are taking actions but your constituents are not responding, this is the session for you!

Learning Objectives

After attending this session, you should be able to:

- Understand human behavior of the population you serve
- Adapt business processes to increase response rate
- Discuss how human behavior affects action/response rate

228 Agile OCM Best Practices for Advantage 4 implementations

Tuesday 11:00 AM – 12:00 PM

Field of Study: General Interest

Type/Level: Basic

CPE Subject Area: Business Management & Organization

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Implementing Advantage 4 is an exciting adventure, one which will provide the latest and greatest tools and functionality to your stakeholders. It will also present a challenge in developing a flexible and proven framework for supporting the “people side” of change that aligns with an Agile delivery approach. This session will review best practices for crafting an Organizational Change Management (OCM) approach that is both structured and iterative in order to best align to the roll-out of your implementation or upgrade. These principles can be applied to any transformation your organization is going through.

Learning Objectives

- After attending this session, you should be able to:
- Identify key components of an effective OCM framework
- Explain how to align Agile OCM efforts into the larger project plan

**TUESDAY, OCTOBER 29
SESSION BLOCK 7**

231 How to Get the Most Out of Check Writer

Tuesday 1:30 PM – 2:30 PM

Field of Study: Financial

Type/Level: Intermediate

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

This session will cover an overview of check writer functionality, where it is best used and what has been added in the 3.11 releases. See an analysis of agency payments currently being interfaced as journal vouchers and whether it is a candidate for check writer or automatic disbursement.

Learning Objectives

After completing this session, you should be able to:

- Summarize the benefits of check writer and when it is a good fit
- Analyze your different types of payments for best fit, even if that isn't check writer

232 Preventing Errors, Anomalies, and Fraud on Vendor Records: A Panel Discussion

Tuesday 1:30 PM – 2:30 PM

Field of Study: Procurement

Type/Level: Basic

CPE Subject Area: Specialized Knowledge

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

CGI Advantage captures vendor data in multiple ways. But how are you ensuring the vendor provides all the information needed and that it is accurate? Join the Advantage community in a discussion to learn about how others are entering, reviewing and verifying their vendors' information.

Learning Objectives

After completing this session, the attendee should be able to:

- Discuss the vendor registration and maintenance processes in both CGI Advantage Financial Management and Vendor Self Service
- Describe the approach and usage by client sites
- Identify key tools used by client sites to improve the vendor review and maintenance process

233 Timesheet Tailored for Data Entry and Validations the Most Exciting Two Minutes in Advantage

Tuesday 1:30 PM – 2:30 PM

Field of Study: HR/Payroll

Type/Level: Advanced

CPE Subject Area: Personnel/HR

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

CGI Advantage HRM has unparalleled configuration options to tailor each timesheet to specific employee needs. Learn how to leverage easy fill and the numerous configuration options to ensure that data can be easily entered on the timesheet with upfront validations and avoid costly corrections later! This session will demonstrate the timesheet entry process with easy fill and validations available on the timesheet.

Learning Objectives

After completing this session, the attendee should be able to:

- Understand the capabilities of timesheet process
- Setup easy fill configuration tables
- Tailor timesheet to control behavior
- Setup timesheet edits to validate data

234 Salary Projections

Tuesday 1:30 PM – 2:30 PM

Field of Study: Budget

Type/Level: Intermediate

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Employee salaries and benefits make up the majority of public sector operating budgets, making it essential to effectively budget these costs and monitor expenses. In this session, we will take a deeper look at CGI Advantage Performance Budgeting's salary projection functionality and discuss how it can be used to ensure that costs and adjustments are effectively tracked. Learn how the ability to budget position costs using hours or other units would provide flexibility that budget assignments based on allocated hours rather than Full Time Equivalent (FTE).

Learning Objectives

After attending this session, you should be able to:

- Define potential use cases for budgeting positions by units
- Describe options to identify potential salary and benefit cost impacts and potential adjustments needed

235 Financial Universe Overview

Tuesday 1:30 PM – 2:30 PM

Field of Study: Business Intelligence,

Field of Study: Financial

Type/Level: Basic

CPE Subject Area: Computer Software & Applications

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Improve your understanding of key CGI infoAdvantage financial areas and discover new ones. This session will highlight highly used and new financial universes like travel and expense, check reconciliation and accounts receivables. You will gain valuable insights with examples of existing baseline reports and by having a better understanding of what is being used by the user community.

Learning Objectives

After completing this session, the attendee will be able to:

- Describe the ERP universe and understand the available baseline reports
- Understand the functionality of the new check reconciliation universe and the associated baseline report
- Describe important reporting areas of infoAdvantage Financial and how clients are using them
- Increase knowledge of infoAdvantage Financial archiving

236 Robotic Process Automation (RPA)

Tuesday 1:30 PM – 2:30 PM

Field of Study: Technology & Architecture

Type/Level: Basic

CPE Subject Area: Specialized Knowledge

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Curious what RPA is? Join this session for an introduction to RPA where we will discuss use cases, associated benefits and see a real world example!

Learning Objectives

After attending this session, you should be able to:

- Describe the basics and benefits of RPA
- Recall practical use cases for RPA
- Describe the RPA value proposition
- Describe CGI's experience with various DevOps practices and tools

238 Advantage Cloud and Hybrid Services: A Proud Past, a Transformed Future

Tuesday 1:30 PM – 2:30 PM

Field of Study: General Interest

Type/Level: Overview

CPE Subject Area: Non CPE Eligible

Duration in hours: 1.0 hour

Join us in reflecting on nearly 20 years of CGI Advantage hosting and managed services as we review where we began, reflect on current performance improvement processes and outline in-flight and future initiatives for the ACHS program. We will share our technology roadmap including expanded offerings, new tools and enhanced services.

Learning Objectives

After attending this session, you should be able to:

- Understand current Advantage Cloud and Hybrid Services' performance improvements and the future roadmap for the Advantage Cloud and Hybrid Services program
- Identify possible offerings and tools that may benefit your organization
- Understand how to take next steps on enhanced and expanded offerings

**TUESDAY, OCTOBER 29
SESSION BLOCK 8**

241 Vendor Hierarchy

Tuesday 2:45 PM – 3:45 PM

**Field of Study: Financial,
Field of Study: Procurement**

Type/Level: Intermediate

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Vendor definition has several different levels: headquarters, vendor codes and addresses. Learn about the pros and cons of various structure methodologies as well as which may be more applicable to certain types of vendors.

Learning Objectives

After completing this session, you should be able to:

- Understand the various options of vendor structure
- Recall how your peers have implemented one or more structure options
- Confirm you have selected the correct structure
- Begin the planning process to change structures

242 Grantor: Updates and Follow-Up from the Field

Tuesday 2:45 PM – 3:45 PM

Field of Study: Procurement

Type/Level: Intermediate

CPE Subject Area: Non CPE Eligible

Duration in hours: 1.0 hour

Join us in hearing about how two state sites have been using and modifying the Grantor module, in both CGI Advantage Financial Management and Vendor Self Service, to best utilize the features and maximize their grant operations.

Learning Objectives

After completing this session, the attendee should be able to:

- Define key grantor features and functionalities
- Describe the approach and usage adopted by client sites
- Identify the key takeaways from the discussion

243 Payroll Validation for a Successful Payroll Run Along the Bourbon Trail

Tuesday 2:45 PM – 3:45 PM

Field of Study: HR/Payroll

Type/Level: Intermediate

CPE Subject Area: Personnel/HR

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

All organizations using CGI Advantage Payroll have had to develop a process for payroll validations. You are not alone! Although all sites generally have the same needs and the same toolsets, the methods that each site uses may not be the same. This session will focus on the needs of payroll managers and will highlight best practices and client examples that are used in production by many of your peers.

Learning Objectives

After completing this session, the attendee should be able to:

- Gain insights into how other sites prepare for successful payrolls
- Understand the Advantage preliminary payroll process and how it can benefit their site
- Utilize baseline payroll reports and site specific payroll reports
- Describe payroll validation processes used by other sites

244 Best Budgeting Practices

Tuesday 2:45 PM – 3:45 PM

Field of Study: Budget

Type/Level: Intermediate

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Budgeting has many aspects beyond the financial -- political, managerial, planning and communications. We will discuss some of the best practices that encourage the development of organizational goals, establishment of policies and plans to achieve these goals and allocation of resources through the budget process that are consistent with goals, policies and plans.

Learning Objectives

After attending this session, you should be able to:

- Identify and describe best budgeting practices
- Apply best budgeting practices

245 CAFR

Tuesday 2:45 PM – 3:45 PM

Field of Study: Business Intelligence

Field of Study: Financial

Type/Level: Intermediate

CPE Subject Area: Computer Software & Applications

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Do you want to get the most out of your Comprehensive Annual Financial Report (CAFR) process? Join this session and learn how other sites have setup the CAFR reference pages, how to run the loading process and, most importantly, how to generate the CAFR statements. Techniques like using conditional formatting to make your CAFR reports look their best will be discussed.

Learning Objectives

After completing this session, the attendee will be able to:

- Understand the overall CAFR process from both the Advantage Financial Management data setup process to the report generation process
- Describe the CAFR reports that infoAdvantage provides and how users have configured them for their needs
- Understand how users have used features like conditional formatting to add values to their CAFR reports
- Provide their input on possible new enhancements to the CAFR process

246 Full Stack Security

Tuesday 2:45 PM – 3:45 PM

Field of Study: Technology & Architecture

Type/Level: Intermediate

CPE Subject Area: Computer Software & Applications

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Join us for an introduction to industry security trends and considerations - from infrastructure up through Advantage. This session will provide recommendations for securing your full Advantage stack (infrastructure, OS, middleware, data and application).

Learning Objectives

After attending this session, you should be able to:

- Discuss the latest in cyber security trends and complexity of the challenges
- Identify specific actions to take to reduce security risk
- Discuss what Advantage is doing to address security concerns

247 Developing a Strategic Roadmap

Tuesday 2:45 PM – 3:45 PM

Field of Study: General Interest

Field of Study: Basic

Type/Level: Intermediate

CPE Subject Area: Business Management & Organization

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Building a plan for the future is always a challenge. This session walks through the steps for developing a roadmap for your agency's future and how CGI can help with the creation of a future vision.

Learning Objectives

After attending this session, you should be able to:

- Understand the process of developing a strategic roadmap
- Describe the elements to include in a strategic roadmap
- Develop a strategic roadmap for your agency



**TUESDAY, OCTOBER 29
SESSION BLOCK 9**

251 Tracking Internal Costs Beyond COA Choices

Tuesday 4:15 PM – 5:15 PM

Field of Study: Financial

Type/Level: Intermediate

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Come and learn about the different ways inter-agency activity can be recorded automatically, including examples to highlight the various buyer/seller relationships satisfied.

Learning Objectives

After completing this session, you should be able to:

- List the various ways to manually or automatically record internal activity
- Understand the benefits and limitations of each in order to fit them to a particular internal process/need

252 Vendor Performance Evaluations

Tuesday 4:15 PM – 5:15 PM

Field of Study: Procurement

Type/Level: Advanced

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

How do you evaluate your vendors post-award? Learn how you can use the various procurement post-award features to score your vendors' performances on bids and services.

Learning Objectives

After attending this session, the attendee should be able to:

- Define the key CGI Advantage Procurement post-award processes
- Define key features to doing a performance evaluation
- Define some example client post-award strategies when it comes to scoring vendors

253 Position Management: Break out the Mint Juleps and Big Hats

Tuesday 4:15 PM – 5:15 PM

Field of Study: HR/Payroll

Type/Level: Intermediate

CPE Subject Area: Personnel/HR

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

The human resource process begins with position management. CGI Advantage Human Resource Management (HRM) position management capabilities empower organizations to plan, create and track positions in accordance with authorized appropriations or other funding sources. It directly supports decentralized position management for multiple departments with the capability of centralized accounting and control.

Learning Objectives

After completing this session, the attendee should be able to:

- Understand annual position authorization/budget activities
- Perform common position activities in Advantage HRM
- Recall where to monitor authorized, filled, pending, future and vacant incumbent and Full Time Equivalent (FTE) amounts for positions and position groups
- Understand how to use Advantage HRM position controls to budget, plan and manage positions

254 Budget Reporting Needs

Tuesday 4:15 PM – 5:15 PM

Field of Study: Budget

Type/Level: Intermediate

CPE Subject Area: Finance

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Reporting is a key criteria for any budget user. In this session, we will examine the different ways to report out of CGI Advantage Performance Budgeting and how to most effectively report on the data and get accurate information for analysis. We'll discuss tips and tricks in order to get the most out of your reporting as well as share examples to get your creative juices flowing!

Learning Objectives

After attending this session, you should be able to:

- Identify the different options available to report out of Performance Budgeting
- Describe specific client report examples

255 Report Best Practices

Tuesday 4:15 PM – 5:15 PM

Field of Study: Business Intelligence

Type/Level: Basic

CPE Subject Area: Computer Software & Applications

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Do you ever wonder if you are developing your reports the best way possible? Discover how to use techniques like table alignment, input controls and creating better cover pages. In addition, learn how to make the most out of the available reporting parameters table for standard templates. This session provides an opportunity to learn about report design and development best practices and helpful suggestions for report implementation.

Learning Objectives

After completing this session, the attendee should be able to:

- Discuss lessons learned for report development when implementing CGI infoAdvantage
- Understand different options for creating report cover pages to meet your users' needs
- Learn report development techniques that will help create high quality and usable reports

256 BIRT

Tuesday 4:15 PM – 5:15 PM

Field of Study: Technology & Architecture

Type/Level: Basic

CPE Subject Area: Computer Software & Applications

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Leverage the rich capabilities of Business Intelligence and Reporting Tools (BIRT)! Join us for this hands on session where we will discuss tips, tricks and best practices. Come ready to learn from our collective experiences.

Learning Objectives

After attending this session, you should be able to:

- Explain the different components of BIRT
- Identify design best practices and how to avoid common challenges
- List techniques for improving performance

257 Maintaining Momentum and Influencing Motivation during Advantage Implementations

Tuesday 4:15 PM – 5:15 PM

Field of Study: General Interest

Type/Level: Basic

CPE Subject Area: Business Management & Organization

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

You are implementing Advantage and there is a lot of excitement about the destination – a world class, modern ERP solution that has been designed to meet the needs and culture of your organization. But before you can enjoy the destination, you must survive the journey. While working on the project of a lifetime has many benefits such as gaining new skills and influencing a system that will serve your fellow employees and citizenry for a generation, the work also has challenges – novel business problems, ambitious project plans and long timeframes. This session will review lessons learned and best practices to guide your project team along the journey of a lifetime.

Learning Objectives

After attending this session, you should be able to:

- Identify different practices that can improve workplace morale
- Explain how to develop a rewards and recognition strategy designed to meet the needs of your organization

258 Make Your Communications Work

Tuesday 4:15 PM – 5:15 PM

Field of Study: General Interest

Type/Level: Basic

CPE Subject Area: Communications & Marketing

Duration in hours: 1.0 hour

Onsite Credits: 1.0 credit

Thousands of ineffective messages are sent out by governments every day. Well written and clear communications are a vital foundation for successful outcomes. In this session we will share the experiences of government agencies world-wide, using proven examples to show how insights from behavioral science can be used to materially improve results. We will focus on techniques that can be used in the design of paper and digital communications like letters, notices, forms and texts. The session will also touch on how these same principles can be applied more widely, including to the development of policies and processes, to web-site design, and to the content of call center conversations.

Learning Objectives

After attending this session, you should be able to:

- Discuss different types of communication
- Discuss communication best practices
- Understand how to apply communication best practices within your agency

Collaboration

Networking

The Forum provides outstanding networking opportunities for attendees to share best practices and build relationships with CGI Advantage users and experts from across the country.



The CGI Advantage Forum is, by far, one of the most valuable conferences I attend. The quality and diversity of the education is incredible. The opportunity to network with the Advantage community, many of whom face similar challenges, is invaluable in this one of a kind setting.”



Ruth Schwartz, State of Michigan
Advantage Steering Committee Chair

Showcase

The Showcase is your opportunity to explore all aspects of the CGI Advantage ERP solution, including Financial Management, Procurement, Human Resource Management, Performance Budgeting, Case Management, Collections and Business Intelligence, as well as the many services CGI has to offer. Staffed with CGI subject matter experts, the Showcase is the place to gain in-depth knowledge about the solution and important topics, or to ask detailed questions. Once again, we’re offering the ability to schedule one-on-one time with our product experts in the Showcase – providing an opportunity to get answers to your most pressing questions.

The Showcase is also the venue to meet CGI’s valued partners. These best-of-breed solution providers partner with CGI to enhance our ERP solution. Stop by to learn how our partners strengthen our solutions and how your organization can optimize its ability to get the most out of CGI Advantage.

SHOWCASE SCHEDULE

Sunday, October 27	4:00 PM	6:00 PM
Monday, October 28	9:15 AM	12:00 PM
	1:15 PM	4:30 PM
Tuesday, October 29	9:15 AM	12:00 PM
	1:15 PM	5:15 PM

Keynote Speaker

Vinh Giang

CEO, Luminary Productions

With only 6 months to graduate, Vinh Giang left his degree in commerce and law to become an online magic teacher ultimately building a hugely successful online business, 52kards, which now serves over 800,000 students all around the world.



Vinh Giang’s real magic journey began when he finally understood what Robert Houdin (an amazing magician) meant when he said: “A magician is an actor playing the part of the magician.” Once Vinh understood the meaning behind this quote, he focused all his energy on studying the art of performance and not the art of presentation. He has spent the last 15 years mastering the art of performance-enhanced communication, helping thousands of professionals worldwide to learn these skills.

Vinh’s presentation will bring out the magic in you!

Attendees from Forum 2018

State of Alabama
State of Alaska
Aldine Independent School District (TX)
City of Anaheim (CA)
Anne Arundel County Public Schools (MD)
State of Arizona
Baltimore County (MD)
Baltimore County Public Schools (MD)
California Management Information Payroll System (CMIPS)
City of Cincinnati (OH)
City of Cleveland (OH)
Cobb County (GA)
Colorado Division of Parks and Wildlife
State of Colorado
Columbus Consolidated Gov't. (GA)
City of Dallas (TX)
Fresno Unified School District (CA)
Fulton County (GA)
City of Gainesville (FL)
City of Garland (TX)
Grand Rapids (MI)
City and County of Honolulu (HI)
Iowa Department of Revenue
State of Iowa
City of Kansas City (MO)
Kent County (MI)
Commonwealth of Kentucky
City of Los Angeles (CA)
State of Maine
County of Maricopa (AZ)
Mecklenburg County (NC)
City of Mesa (AZ)
State of Michigan
Missouri Department of Revenue
Monterey County (CA)
City of New York (NY)
City of Norfolk (VA)
Oakland Intermediate School District (MI)
Ocean County (NJ)
Olmsted County (MN)
Orange County (CA)
Orange County (FL)
Palm Beach County (FL)
Pima County (AZ)
Prince William County Public Schools (VA)
City of Roanoke (VA)
City of Rockville (MD)
Southwest Florida Water Mgmt. District
City of Springfield (IL)
Suffolk County (NY)
City of Tucson (AZ)
Tulare County (CA)
State of Utah
County of Ventura (CA)
State of Vermont
Volusia County (FL)
Wake County (NC)
State of West Virginia
Westchester County (NY)
State of Wyoming

Networking Events

Sunday, October 27

First timers reception

If this will be your first time attending the Forum, let us help you get your bearings. This intimate reception is only open to any first time Forum attendees. You'll have a quick opportunity to network with your fellow first timers, the Advantage Steering Committee and CGI leadership.

Showcase reception

Don't miss the opportunity to chat with Showcase partner vendors and CGI product experts. Get started on learning more about CGI Advantage and partner products and find the answers you've been looking for in this relaxed kick-off to CGI Forum 2019.

Welcome Back by Giving Back reception

Just as the goal of the Forum is to benefit the User Group community; we aim to also benefit the community that we gather in by giving back! This year at the Welcome Reception there will be music, food, drinks and a number of activity stations that will benefit a variety of local Louisville charitable causes.

Monday, October 28

CGI Advantage Users' group luncheon

Enjoy lunch while networking with your fellow user community members while listening to remarks and important updates by your Users' Group Steering Committee.

An Evening at the Kentucky Derby Museum

Grab your seersucker jacket or don your finest picture-hat for an evening at Churchill Downs! This reception will take place the Kentucky Derby museum, dedicated to preserving the history of the most exciting 2-minutes in sports. You'll have the opportunity to view exhibits on the Derby's rich history, meet the track's resident thoroughbred and meet local jockeys. Take a walking tour of the track and winner's circle, where history has been made. Of course, there will be live entertainment and plenty of food and drink to make it feel like an authentic Derby party!

Tuesday, October 29

Peer-to-peer roundtable luncheon

Roundtables give attendees an opportunity to learn from their peers by sharing expertise and discussing practical approaches to success in their field—all while developing stronger networks. In this year's simplified process, table topics will consist of Advantage modules, allowing for more flexibility and flow around the conversation. Topic questions will be provided and table leads will be on hand to spark conversation with your fellow users. Meet new friends or reconnect with past attendees at Tuesday's networking luncheon.



Plan to Attend

Registration

CGI provides all CGI Advantage sites with one complimentary registration. Redemption details will be sent to your site's primary contact. Additional registrations are available at the fees listed below. Registration includes complimentary conference receptions and scheduled meals.

Early Bird Registration (on or before August 31)
\$1,145

Late Registration (after August 31)
\$1,345

Special Event Guest Pass (available until sold out) \$100

Each attendee may bring up to one adult guest (over 21) to the Monday night special event at the Kentucky Derby Museum. A guest pass permits admittance to the Monday evening special event only.

Remember the early bird discount expires after August 31. Register early to save \$200 and secure your spot.

Hotel Information

A block of rooms has been set aside at the Omni Louisville.

Omni Louisville
400 S 2nd Street
Louisville, KY 40202
(502) 313-6664

Room Rate: \$210.00 + tax*

Reservation deadline: Friday, October 4*

Two ways to make a reservation:

1) Call (888) 444-6664 and reference "CGI Advantage Forum"

2) Visit the CGI Forum reservation website: bit.ly/Forum2019reservations

*Once the room block is filled or the hotel reservation cut-off date has passed, rooms will be reserved on a space-available basis and may be subject to increased rates.

Travel

Located just 7 miles from Louisville International Airport (SDF), you are just a quick 10-15* minute drive from the Omni Louisville when you arrive in Kentucky.

Cabs

Taxicabs are available at the traffic island on the left of the taxi stand. One-way transportation will cost approximately \$20.00-\$25.00*.

Taxi7 – (502) 777-7777

Yellow Cab – (502) 636-5511

Ride sharing services

Lyft and Uber are the only authorized ridesharing services available to transport passengers from the Airport. The Lyft and Uber pick-up curb is located on the lower level, east side of the terminal on the inner curb. One-way transportation will cost approximately \$20.00-\$25.00*.

Rental car

Rental counters are located on the lower level near baggage claim. Transportation is provided outside on the lower level.

Hotel parking

Valet parking is available onsite for \$32.00* per night, per vehicle, with unlimited in and out privileges. Self-parking is available at the Omni garage, which is operated by the City of Louisville, for \$18.00* per night, per vehicle.

****All times and costs are estimates and are subject to change***

For registration inquiries, please contact

Michelle Rives
Registration Manager, CGI
michelle.rives@cgi.com
703-267-8041



Build Your Schedule

Use this worksheet to plan your session schedule and then go online to cgi.com/us/en-us/forum2019 to complete your registration for CGI Forum 2019.

Session Block 1 | Monday, October 28 | 9:30 AM – 10:30 AM

First Choice Session # _____ Title _____

Second Choice Session # _____ Title _____

Session Block 2 | Monday, October 28 | 11:00 AM – 12:00 PM

First Choice Session # _____ Title _____

Second Choice Session # _____ Title _____

Session Block 3 | Monday, October 28 | 1:30 PM – 2:30 PM

First Choice Session # _____ Title _____

Second Choice Session # _____ Title _____

Session Block 4 | Monday, October 28 | 3:00 PM – 4:00 PM

First Choice Session # _____ Title _____

Second Choice Session # _____ Title _____



Session Block 5 | Tuesday, October 29 | 9:30 AM – 10:30 AM

First Choice Session # _____ Title _____

Second Choice Session # _____ Title _____

Session Block 6 | Tuesday, October 29 | 11:00 AM – 12:00 PM

First Choice Session # _____ Title _____

Second Choice Session # _____ Title _____

Session Block 7 | Tuesday, October 29 | 1:30 PM – 2:30 PM

First Choice Session # _____ Title _____

Second Choice Session # _____ Title _____

Session Block 8 | Tuesday, October 29 | 2:45 PM – 3:45 PM

First Choice Session # _____ Title _____

Second Choice Session # _____ Title _____

Session Block 9 | Tuesday, October 29 | 4:15 PM – 5:15 PM

First Choice Session # _____ Title _____

Second Choice Session # _____ Title _____



About CGI

Founded in 1976, CGI is among the largest IT and business consulting services firms in the world. Operating in hundreds of locations across the globe, CGI delivers an end-to-end portfolio of capabilities, from IT and business consulting to systems integration, outsourcing services and intellectual property solutions. CGI works with clients through a local relationship model complemented by a global delivery network to help clients achieve their goals, including becoming customer-centric digital enterprises.

Learn more at www.cgi.com.